Western Pennsylvania Genealogical Society Quarterly
GUIDELINES FOR SUBMISSION
Content
The Western Pennsylvania Genealogical Society (WPGS) welcomes unique, well-documented articles focusing on researched family histories from any ethnic, social or religious groups in Western Pennsylvania's 26 counties or history articles that would be considered useful to Pennsylvania genealogy researchers. Types of manuscripts accepted include but are not limited to:

- Histories of Pennsylvania ancestors
- Western Pennsylvania locality research
- Unpublished bible, church, and cemetery records

Format
Manuscripts should be emailed as an attachment to quarterly@wpgs.org in the following format:

- .doc, .docx, or Google Doc
- 1 inch margin
- Double spaced
- Times New Roman 12 font

Length
We will welcome and consider well-researched articles at various lengths. If you have submissions over 6000 words, we ask that you choose a section for submission.

EVIDENCE AND CITATIONS

To ensure the quality and integrity of our publication, we require documentation for information that goes beyond common knowledge. We advise against citing undocumented information found on websites such as *Ancestory.com* or *FindAGrave.com* unless verified through documentation. We require citations for all sources mentioned within a manuscript. Citations should be thorough enough that another researcher could locate the source online or in-person. In addition, all references and footnotes should follow Elizabeth Shown Mills' *Evidence Explained Citing History Sources from Artifacts to Cyberspace* or The Chicago Manual of Style Notes and Bibliography system.

Photographs and documents may not violate any copyright laws. The author is responsible for getting permission if citations alone do not fall under public domain or fair use. Please visit https://www.copyright.gov/title17/ for more information about copyright laws.

EDITORIAL POLICY

Authors will be notified within 60 days of receipt of the status of their submission. Not every article submitted will be accepted for publication but will be returned with suggestions for improvement. Those accepted will undergo several rounds of feedback and editing to meet *WPGS Quarterly* standards.

To ensure a successful editorial process, we recommend you review your submission for the following:

● Does the manuscript adhere to formatting requests?
● Does the manuscript adhere to proper citation requirements and copyright laws?
● Is the content relevant to an audience interested in genealogy in Western Pennsylvania?
● Is the content clearly presented to an audience with no prior background knowledge?
● Is the information organized in a manner that allows information to flow?
● Are the facts accurate and consistent to the best of your knowledge and backed up by the proper documentation?

ADVERTISEMENT POLICY
No advertisement of any kind is permitted.

Address questions to the editors at: quarterly@wpgs.org.